

**Town of Peru
Municipal Office
Select Board Meeting Minutes
August 8, 2022**

PRESENT: Jess Carrier, Jason Dolloff, Katie Lawrence, Arthur Clifford, Gail Belyea, Patrick Houghton, Brad Hutchings, Tammi Lyons, Lynda Hebert, Dan Carrier, Tina Courtway, Nicole Bambrick

1. Public Participation:

- a. *Gail made a motion to go into Public Participation at 6:01 p.m. Arthur seconded the motion. All in favor.*
 - General support for having public participation at the beginning of meetings.
 - Tina Courtway spoke of fundraiser idea - a small community pageant, to be held possibly before Winterfest so participants could then help out/be given recognition at Winterfest.
 - General conversation about controversial book in schools and School Board informational meeting the following night.
- b. *Gail made a motion to come out of Public Participation at 6:21 p.m. Arthur seconded the motion. All in favor.*

2. Minutes:

- a. Minutes of the July 25, 2022, Selectboard Meeting:
 - *Jason made a motion to approve the Minutes of the July 25, 2022, Select Board Meeting. Patrick seconded the motion. All in favor.*
- b. Minutes of the August 1, 2022, Paving Bid Opening:
 - *Jason made a motion to approve the Minutes of the August 1, 2022, Paving Bid Opening. Katie seconded the motion. All in favor.*

3. Select Board Business:

- a. New Business:
 - RFP reval: Tammi and Lynda shared their knowledge of the RFP process. Tammi suggested sending out RFP soon, as it has been over 20 years since town has had a proper reval. Tammi and Lynda suggested the Select Board look at things such as references and insurance coverage, not only low bids.
 - *Katie made a motion to list Revaluation RFP on August 23, 2022, after final revisions, with bids to be submitted by 5:00 p.m. on October 31, 2022, and bids to be opened at 6:00 p.m. on October 31, 2022. Gail seconded the motion. All in favor.*
- b. Old Business:
 - Playground base: Majority of Select Board members and Brad worked through the weekend to complete. Astro turf is all down, could use stakes still. Patrick has turned bill info into Deb, \$875 total. Select Board acknowledged and thanked Brad for his help in laying turf on the playground.
 - Personnel policy review/discussion: Gail suggested having a workshop to focus on policies. Workshop planned for September 12, 2022, at 6:00 p.m.
 - Appointments/open positions: Gail has reached out to prior members of each committee/position available. Jess will post open committee positions on website.
 - *Gail made a motion for Lynda Hebert to be appointed to the Finance Committee. Jason seconded the motion. All in favor.*

- Gail made a motion for Tammi Lyons to be appointed to the Finance Committee. Katie seconded the motion. All in favor.
- Gail made a motion for Tina Courtway to be appointed to the Recreation Committee. Jason seconded the motion. All in favor.
- New England Forest Rally: Arthur shared communication that company has increased the amount they will be providing the town from \$1000 to \$2000.

4. Town Officials/Appointed Committee Members/Board Reports:

a. Road Commissioner, Brad Hutchings

- Packard Road bridge done except for paving and guardrails. Brad will submit bills to the state for LRAP refund this upcoming week.
- Corner of East Shore Road has been cleaned up. Brad shared that WPA wants to decorate the corner, so they advocated to the owner of the property on the corner for the road crew to be able to clean up the area.

b. Fire Chief, Dan Carrier

- Update on purchase of firetruck. A truck committee has been formed, looking to purchase a 2010-2015 model in order to avoid purchasing a DEF fuel truck. There are not a lot of options for purchase currently. General discussion ensued about places, websites, etc., to search. Patrick asked if there is a timeframe for old truck; Dan stated the inspection for old truck runs out in December.

c. Committee Reports

- Rec – Nicole Bambrick: Update on fundraiser fest. Nicole requested a member of the Select Board to meet her at the shed at 7:30 a.m. Saturday morning; Jason agreed to same. Select Board asked plans for items donated that do not sell; Nicole stated those items will be donated. Select Board members requested donations be made within local area. General discussion ensued.

d. Secretary, Jess Carrier

- Approve/sign:
 - Catering event at The Farm
 - Pulsifer abatement
 - Filer supplement
 - Kathy Hussey as Alternate Planning Board member
 - Dave Gammon: bottle collection/donation for Oldham's
 - a. *Gail made a motion to allow Dave Gammon to put trailer at road in front of town office to collect bottle donations for the Oldham family. Jason seconded the motion. All in favor.*
- Elected Officials Workshop – includes FOAA training: Board Members opted to not participate in the workshop. Katie will get clarification on required training for newly elected officials.
- Permits review: Updated spreadsheet reviewed.
- Kingston acting as advisory CEO during transition: Discussed.
- Gail would like to present Spirit of America Award to Worthley Pond Association at Select Board meeting August 22, 2022.

5. Warrant # 3 (08/09/2022)

a. Payroll Warrant #3 in the amount of \$9,906.15.

- Jason made a motion to approve Payroll Warrant #3 in the amount of \$9,906.15. Arthur seconded the motion. All in favor.

b. Accounts Payable Warrant #3 in the amount of \$175,661.87.

- Jason made a motion to approve Accounts Payable Warrant #3 in the amount of \$175,661.87. Katie seconded the motion. All in favor.

6. Adjournment

a. Gail made a motion to adjourn the meeting at 8:45 p.m. Arthur seconded the motion. All in favor.

Public Participation:

The Town of Peru Ordinance "OPEN TO THE PUBLIC" Sessions enacted by the townspeople on January 19, 2013, is in full force and effect. There will be one "Open to the Public" segment near the beginning of the Board meeting. This segment is limited to twenty minutes, to allow for the public to ask questions, make comments or express concerns during that portion of the meeting. The Board may or may not respond at that time. Complaints or criticism regarding any Town employee should be put in writing and directed to the Department Head or Chairperson of the Board. The Board will not engage in any discussion of an employee, Town Official or Citizen without that person first having adequate knowledge and having the right to be present at such a meeting and be accurately represented. Copies of the Ordinance are available from the Secretary.

Select Board/Planning Board Workshop

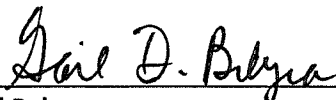
Tuesday, August 9, 2022, at 5:15 p.m.

Select Board Meeting

Monday, August 22, 2022, at 6:00 p.m.

Select Board Workshop

Monday, September 12, 2022, at 6:00 p.m.

 8-22-22

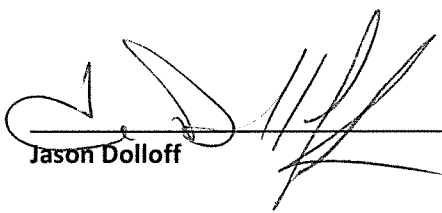
 Gail Belyea Date
 Chair

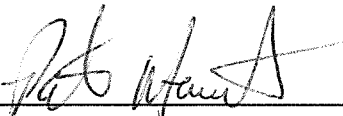
 8/22/22

 Kathryn Lawrence Date
 Vice Chair

 8/22/22

 Arthur Clifford Date

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 Jason Dolloff Date

 8/22/22

 Patrick Houghton Date

