

**Town of Peru  
Municipal Office  
Select Board Meeting Minutes  
July 10, 2023**

PRESENT: Jess Carrier, Arthur Clifford, Katie Lawrence, Jason Dolloff, Gail Belyea, Dan Carrier Jr, Debra Coudrain, Clay Berry, Norm Miele, Jackie Child, Don Roach

ABSENT: Patrick Houghton (personal)

NOTE: No Select Board meeting was held July 3, 2023, in observation of Independence Day.

1. Minutes:

- a. Minutes of the June 26, 2023, Selectboard Meeting: Approval of minutes was tabled to next week as only two of the members who had been at that meeting were present at tonight's meeting.

2. Town Officials/Appointed Committee Members/Board Reports:

- a. Town Clerk/Treasurer/Tax Collector, Deb Coudrain: General discussion included secretary taking over duties of coding A/P warrants, vacation time per personnel policy, and specific budget changes not being presented to Deb.
- b. Fire Chief, Dan Carrier Jr: General discussion included cost recovery program. Arthur will work with Dan on writing an ordinance to be presented for town vote.
- c. Building Committee: No members present. Secretary was asked to request of Building Committee that at least one member come to Select Board meetings.
- d. Code Enforcement Officer: General discussion was had regarding vacancy and code enforcement budget.
  - ***Gail made a motion for secretary to send Randy Thurston a letter of thanks and best wishes of success. Arthur seconded the motion. All in favor.***
  - ***Arthur made a motion to appoint Clay Berry as Code Enforcement Officer for a term of 18 months, with the town to cover expenses related to training necessary for shoreland zoning certification, to include mileage and hourly rate of \$20 per hour; pay will be re-discussed upon completion of training. Gail seconded the motion. All in favor.***
  - ***Arthur made a motion to appoint Kingston Brown as Code Enforcement Officer for a term of one year, at a rate of \$42 per hour while backlog is cleared and then at a rate of \$22 per hour once backlog is cleared and focus is on assisting Clay Berry. Gail seconded the motion. All in favor.***

3. Citizen Complaint: Norm Miele was present to discuss his concerns about needing to constantly replace the gravel at the end of his driveway due to the culverts on Burbank Road, and also the condition of the road at bottom of Burbank Road. Arthur will discuss these concerns with Brad.

4. Action Items:

- a. ***Katie made a motion to appoint Jane Carrier to the Cemetery Committee. Arthur seconded the motion. All in favor.***
- b. ***Gail made a motion to appoint Joy Bradbury as RSU56 Director for a term of one year. Katie seconded the motion. All in favor.***

5. Select Board Business:

a. New Business:

- Kennel contract: General discussion was had regarding Kozy Kennelz opting to not renew contract, as kennel has not been being utilized.
  - ***Katie made a motion to move forward without a kennel contract and to re-address as needed. Gail seconded the motion. All in favor.***
- Special town meeting: General discussion was had regarding items which need to be included in upcoming special town meeting, including approving expenditure of Bunker Trust monies. Katie will pull last and current budgets to determine the price difference needed for increased insurance premium. Arthur will work with Dan on cost recovery program ordinance. Gail will work on solar panel moratorium ordinance. All information regarding these items is to be shared and discussed next week, and a date set for special town meeting.

b. Old Business:

- Revaluation contract: General discussion was had regarding original contract versus new contract.
  - ***Arthur made a motion to revert to the original revaluation contract drawn up, with the addition of "RFP terms to be absorbed" and also of "up to 3 weeks, with no extra fees" (for meetings with taxpayers). Katie seconded the motion. All in favor.***
- Summerfest: General discussion was had regarding potential dates for Summerfest and activities which could be included.
- 457 plan: With only two employees definitively interested, participation in program is not an option. General discussion was had regarding including this information in personnel policy workshop. Further discussion of said workshop tabled to next week.

6. Warrant #1, 07/10/2023:

a. Payroll Warrant #1 in the amount of \$10,111.09.

- ***Arthur made a motion to approve Payroll Warrant #1 in the amount of \$10,111.09. Jason seconded the motion. All in favor.***

b. Accounts Payable Warrant #1 in the amount of \$261,924.30.

- ***Katie made a motion to approve Accounts Payable Warrant #1 in the amount of \$261,924.30. Arthur seconded the motion. All in favor.***

7. Public Participation:

a. ***Arthur made a motion to go into Public Participation at 9:07 p.m. Gail seconded the motion. All in favor.***

- Discussions surrounded worsening condition of Gammon Road, the large tree at Veteran's Memorial Green, veteran cemetery stones, information shared on town website and sign at fire station.

