



## SELECT BOARD MEETING MINUTES

AUGUST 7, 2023

PRESENT: Arthur Clifford, Patrick Houghton, Gail Belyea, Jason Dolloff, Katie Lawrence, Jess Carrier, Brad Hutchings, Josh Lawrence

1. Consent Agenda: Payroll & AP Warrants were removed and discussed at end of meeting. There being no objections, the remaining items were moved, seconded, and approved. The consent agenda included the following resolutions:
  - 1.1. Approve minutes of July 31, 2023, meeting.
  - 1.2. Approve homestead application for Mark Wilson, effective 24-25 tax year.
  - 1.3. Approve homestead application for Roben Dolloff, effective 24-25 tax year.
2. Elected Officials/Board/Committee Reports
  - 2.1. Eric Giroux, ACO: General discussion was had regarding loose cows from Stagecoach Road. Consensus was to send written warning via certified letter, with notice to comply stating fence must be fixed and functional by 5:00 pm on August 13, 2023.
    - a) Katie made a motion for Jason to attempt to hand deliver written warning before 4:00 pm tomorrow, with letter to be sent certified if unsuccessful. Patrick seconded the motion. All in favor.
  - 2.2. Brad Hutchings, Road Commissioner:
    - a) Work on Valley Road is three-quarters of the way complete, except for a couple drains which need to be blown out; Rumford will not be available to help with that for a couple weeks.
    - b) Tentative plan for repairing large culvert on Dickvale is that work will begin the second or third week of August, then paving for Dickvale Road, Gammon Road, Valley Road, and Packard Road can all be done with just one transport cost.
    - c) Brad has been working on FEMA claim for May 1<sup>st</sup> storm; estimated damage is \$85,000 to \$100,000.
    - d) Brad shared that he had been to Greene to look at trucks for sale, to replace the Western Star. The Board reiterated that their consensus is to purchase a 6-wheeler. General discussion was had.
    - e) General discussion was had regarding time logs and fuel tracking for the road department. Katie will change fuel log template to reflect per vehicle, instead of per driver. Brad agreed that the road department would trial time and fuel logs through to next warrant week.

### 3. Unfinished Business

3.1. Patrick made a motion to donate \$1,500 to Dixfield Rec and \$500 to Canton Rec; Katie seconded the motion. General discussion was had regarding area organizations which offer activities and their associated fees. After discussion, consensus of Board is to currently donate specifically to Dixfield Rec as they do not have associated fees for participation in rec activities.

a) Patrick made a motion to amend his prior motion to donate only to Dixfield Rec currently, the amount of \$1,500 from the Rec budget, and to revisit donating to other area organizations closer to budget season. Katie seconded the motion. All in favor.

3.2. General discussion was had regarding updated draft of RFP for replacement of historical society building roof and timeline of bids due vs work to be completed by dates. RFP is to be shared on town and MMA websites, as well as sent to specific contractors in the area. The need for caution tape around stairs and emergency exit was also discussed.

a) Katie made a motion to accept the updated version of RFP for replacement of historical society building roof, with bids due by 5:00 pm on September 11, 2023, and to be opened at 6:00 pm on September 11, 2023. Patrick seconded the motion. All in favor.

### 4. New Business

4.1. Katie made a motion to accept temporarily altered payment arrangements of \$200 per month for the next three months, to begin the second week of September, for overdue taxes on accounts 841 and 843. Gail seconded the motion. All in favor.

### 5. Warrant #3, 08/07/2023

5.1. Payroll Warrant #3 in the amount of \$11,092.50.

a) Katie made a motion to approve Payroll Warrant #3 in the amount of \$11,092.50. Patrick seconded the motion. All in favor.

5.2. A/P Warrant #3 in the amount of \$226,920.30.

a) Katie made a motion to approve Accounts Payable Warrant #3 in the amount of \$226,920.30, excluding check #26080 pending clarification. Arthur seconded the motion. All in favor.

### 6. Public Participation

6.1. Arthur made a motion to go into Public Participation at 9:04 p.m. Jason seconded the motion. All in favor.

a) Discussions included potential known interest in road commissioner position and technological skills necessary for same.

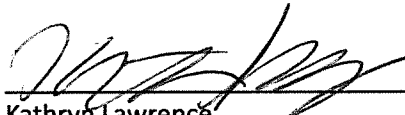
6.2. Arthur made a motion to come out of Public Participation at 9:07 p.m. Katie seconded the motion. All in favor.

7. Adjournment

7.1. Arthur made a motion to adjourn the meeting at 9:19 p.m. Katie seconded the motion. All in favor.

**Special Town Meeting**


Monday, August 14, 2023, at 6:00 pm

  
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Kathryn Lawrence  
Selectboard Chair


8/14/23  
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Date

  
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Arthur Clifford  
Selectboard Vice Chair


8/14/23  
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Date

  
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Gail Belyea

8-14-23  
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Date

  
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Jason Dolloff

8-14-23  
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Date

  
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Patrick Houghton

8/14/23  
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Date