



SELECT BOARD MEETING MINUTES

November 20, 2023

PRESENT: Arthur Clifford, Gail Belyea, Patrick Houghton: Jackie Child, Don Roach, Brad Hutchings, Aaron Weston

ABSENT: Katie Lawrence & Jason Dolloff

1. A moment of silence was observed for former Selectman Danny Wing, who passed away on 11/11/23
2. Welcomed new Select Board Secretary: Stephanie Griffus
3. **Consent Agenda:** Arthur Clifford made a motion to approve the consent agenda, Gail Belyea seconded the motion; all in favor. The consent agenda included the following resolutions:
 - 3.1. Approved: Minutes of November 13 , 2023, meeting.
4. **Elected Officials/Board/Committee Reports**
 - 4.1. Don Roach:
 - a) Finance meeting on 1/17/23 has been moved to 1/24/23 (Arthur motioned & Gail 2nd, all in favor)
 - b) April 3rd Final Finance Signoff
 - c) Board met last week, anything being done with Bruce Cox re: continued absence from Finance Committee
 - d) Don asked: Fire recovery & insurances, how much was spent and how much is left? Also concerns on payment, audit & hold back with depreciation of equipment. Gail asked if town/SB had an insurance paper trail? Katie has emails with insurance company.
 - e) Don recommended retaining a copy of contract with concrete contractor, any correspondence and clarify what will insurance pay for?

4.2. Brad, Garage Building Committee:

- a) Power has been connected to shelter
- b) Trucks are ready to go
- c) Green truck is missing pistons, & HP and Chevy are out of wire shop and into workshop
- d) Gail asked why the road crew had not filled out time sheets? Per Brad, “ a revolt” crew is not filling out time sheets

5. **(7.5) Meeting with Aaron Weston was moved up:**

5.1 Town Mapping, links to Trio, assessors can further their evaluations. Online access to GIS, Service is customizable & print property card. Aerial photos are layered in, possible staff log in access, Can link documents to parcels, 1st step digitalize parcels – will need samples to work up estimate

5.2 3,000.00 online set up, 3,000.00 for annual fee for hosting, 950.00 staff only option, 750.00 annually to attach documents, 10.00-15.00 per parcel to digitalize

5.3 Est 120 days to map & 60 days to upload

6. **Unfinished Business:**

6.1. Temporary shelter: Building is up, floors are in, panels (200.00 per panel) & messed up roofing & Door being installed 11/27/23

6.2. Finance timeline: Don wants verbal approval, Arthur: yes Don, this timeline looks good.

6.3. Select Board Ledger: Arthur will reach out to Deb and see when she could come in (on 11/29 – Wednesday?) Arthur was asked why this did not happen last week? Patrick suggested moving the solar workshop and doing them both together.

6.4. Flagpole light: Secretary will call Flag center in Auburn to confirm cost and if shop will take CC over phone and ship. Solar light for flagpole.

7. New Business:

7.1. Power for shelter - Brad has taken care of this. Question: should we be insuring the temporary shelter? Pat offered to call and speak with the town's insurance company.

7.2. Larry Lapointe: Larry will give the bill to town, then we will send it to insurance? Can the town pay Larry (so he does not have to wait) And town replace the funds with monies from insurance? Arthur motioned to pay Larry, Patrick 2nd and motion passes 3-0 all in favor

7.3. Oak tree: Board will begin collecting quotes to cut in spring. Will revisit the issue then.

7.4. FOAA & GA training for secretary: secretary will look up training times and email select board.

8. Round table:

8.1. List from Don to talk to MMA about. Email re: legality of purchasing of 2 used plow trucks?

8.2. Gail needed to email on behalf of the Select Board, Yes email on behalf of board. Arthur 1st and Patrick 2nd – all in favor.

9. Public Participation:

9.1. Arthur made a motion to go into Public Participation at 8:06 p.m. Patrick seconded the motion. All in favor.

- a) Discussions included.... Mr. Errington & his billing, can we get this investigated and corrected?
- b) How billed, what % of his billing, has he been paid more than the town collected? How he is reimbursed & is this in compliance with state regulations?
- c) What is his agreement? How much has been overpaid? How do we(town) correct?
- d) Deb has been coordinating, should the 170.00 come out of her budget?
- e) 950.00 Health insurance error. Pulled from her budget and corrected.
- f) Payment for TV in Select Board room. Where did it come from? Deb bought out of her budget over 1 year ago.
- g) Per EOM we should have 4 TV's and we only have 1. How do we get TVs hooked up or connected to EOM system(s)? Per Gail Dan is going to buy 3 more TV's. FEMA or EMA monies can the town get some help with costs?



Aaron Weston, CMS, GISP
Business Development Manager

aweston@cai-tech.com

(800) 322-4540 x28

direct (603) 761-6241

cell (207) 944-5898



ArcGIS Online
Specialty

Notes:



11 Pleasant Street, Littleton, NH 03561
cai-tech.com



What CAI Technologies is all about...

At CAI we focus on listening to our clients, understanding their needs, and implementing the appropriate technology to provide geospatial solutions. We are committed to working alongside our clients every step of the way to deliver results through value-added applications, data development, and consulting services.

Our passion for providing mapping and GIS services is supported by nearly 30 years of providing high-quality products and services for local governments. We are a leader in GIS through hard work, dedication, and commitment to our customers.



Technologies
Precision Mapping. Geospatial Solutions.

- Smart City Applications
- Software as a Service (SaaS)
- Cloud-based Solutions
- Geodatabase Design
- Precision Mapping
- Geospatial Solutions
- Geographic Information Systems
- Customized GIS Solutions
- Municipal Mapping
- Utility Infrastructure Mapping
- Web Solutions
- Local Government
- Regional government
- State Government
- Distributed Utilities
- Private Business
- Custom Web and Mobile Applications
- Software as a Service (SaaS)
- Cloud-based Solutions
- Geodatabase Design
- Precision Mapping
- Geospatial Solutions
- Geographic Information Systems

CAI Technologies

11 Pleasant Street, Littleton, NH 03561

P (603) 444-6768 / (800) 322-4540

cai-tech.com



SERVICES

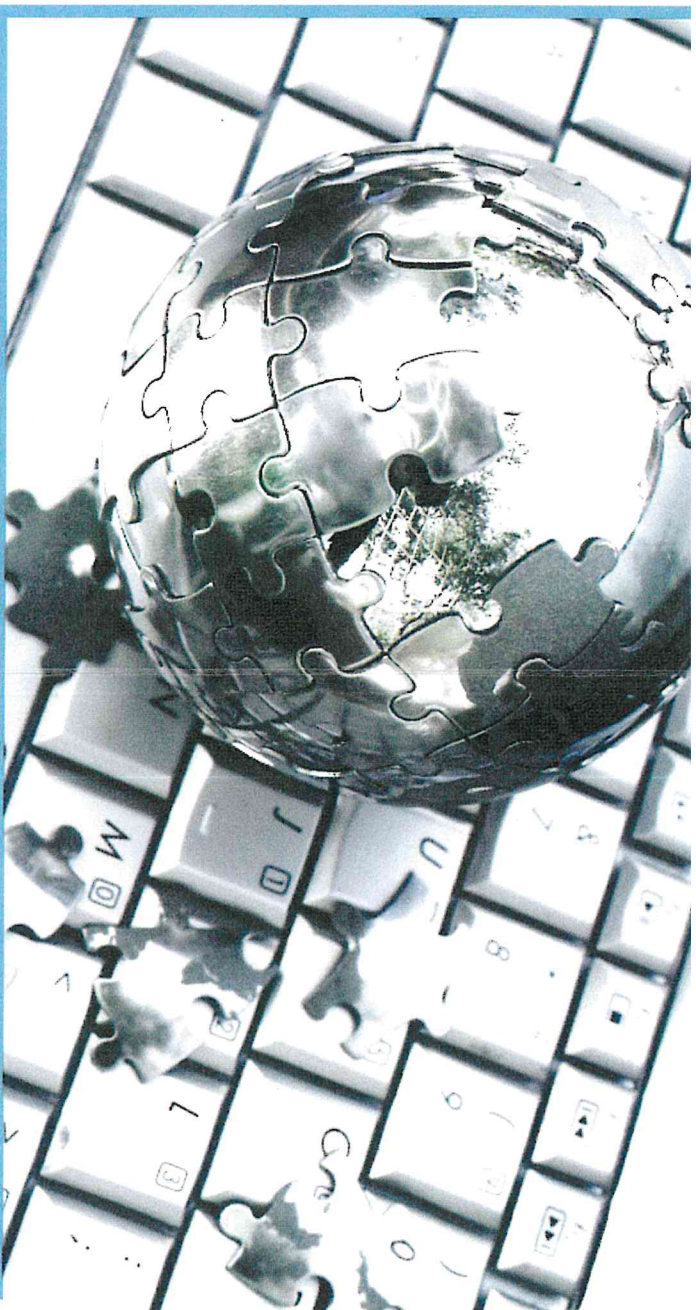
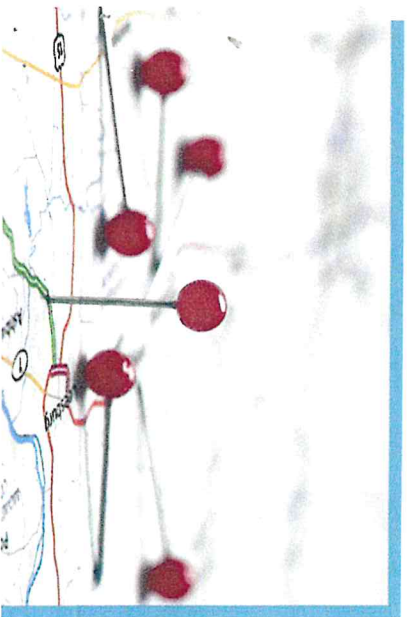
GIS SERVICES

Founded in 1985 as Cartographic Associates, Inc., CAI Technologies has provided geographic information system (GIS) services to local and regional governments since 1989. From concept and design, to implementation, maintenance, training and support, we have the knowledge, expertise and resources to provide advanced GIS services.

We listen to our clients to understand their business processes and organizational needs. By doing so, we deliver efficient cost-effective solutions.

MAPPING SERVICES

CAI is a recognized leader in local government parcel data development. We developed the original parcel fabric, including record research and compilation, for more than 200 municipalities and currently develop and maintain parcel maps for nearly 400 municipalities. **CAI Technologies specializes in geodatabase design, GPS field collection and utility infrastructure mapping** for municipalities and private parties, and can develop or incorporate overlay data such as wetlands, zoning, floodplain and other critical information.



UTILITY INFRASTRUCTURE

CAI leads the way in cost-effective geodatabase design, GPS field data collection/mapping and implementation services for critical utility infrastructure, such as water, sewer, and drainage systems. We develop field data collection tools to make system mapping, implementation and ongoing maintenance for applications ranging from one of the largest water systems in the United States to a tiny, two-mile-long system.

Our utility-specific GIS solutions feature simple-to-use desktop, browser and mobile solutions that allow novice and advanced users to manage and maintain critical infrastructures, and create standard and customized data, maps and reports.

WEB SOLUTIONS

CAI offers the most advanced, user-friendly, cloud-based, Software as a Service (SaaS) GIS platform available. Our ArcGIS Server SaaS solution allows users to query, browse, report, print, share geospatial content and access information from any browser, tablet or mobile device.

Our platform is scalable and eliminates the need for upfront hardware or software purchases and maintenance contracts. It offers local control of database updates, staff-specific security for sharing specific datasets within your organization, and document upload/management tools and configuration options with your ArcGIS online account or ArcServer licensing.

CUSTOMIZED SOLUTIONS

CAI also develops customized GIS solutions for local, regional and state governments, distributed utilities and private businesses. From simple, single-purpose desktop applications to enterprise-level system architectures serving hundreds of users, we offer a full scope of development services including requirements analysis, functional design, development, installation, training and support.

VISIT US AT CAITECH.COM FOR
ADDITIONAL INFORMATION

CAI AxisGIS

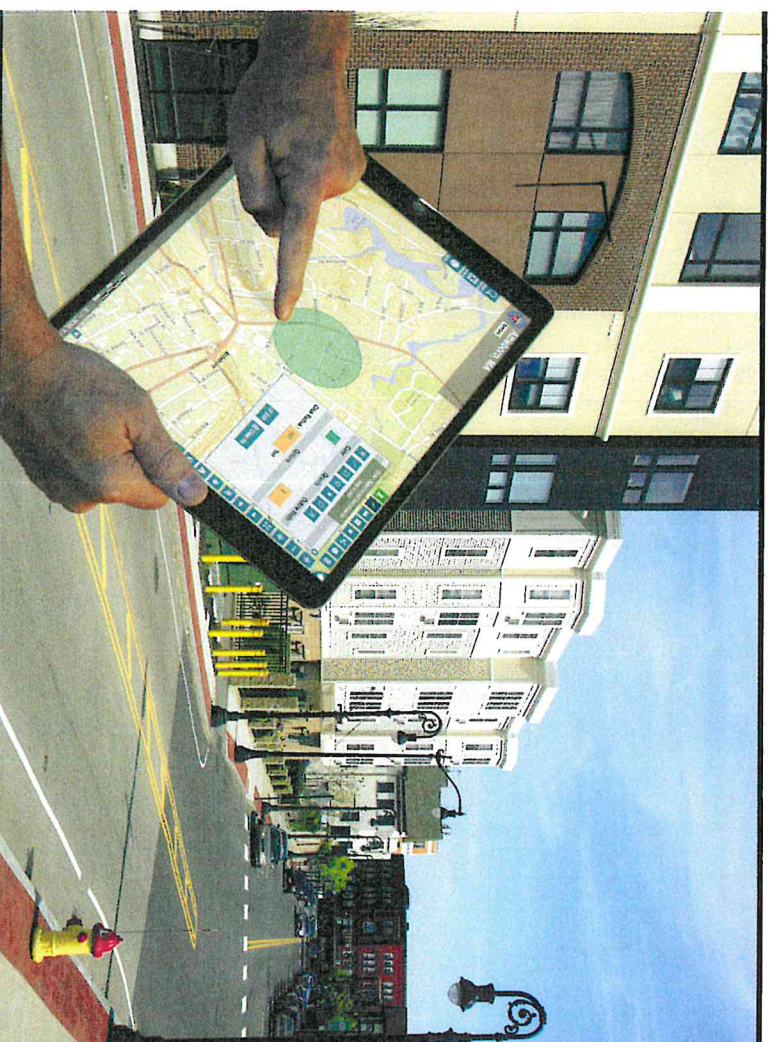
Your
Turning Point
for Geographic Information



11 Pleasant Street, Littleton NH 03561

(603) 444-6768 / (800) 322-4540

cai-tech.com

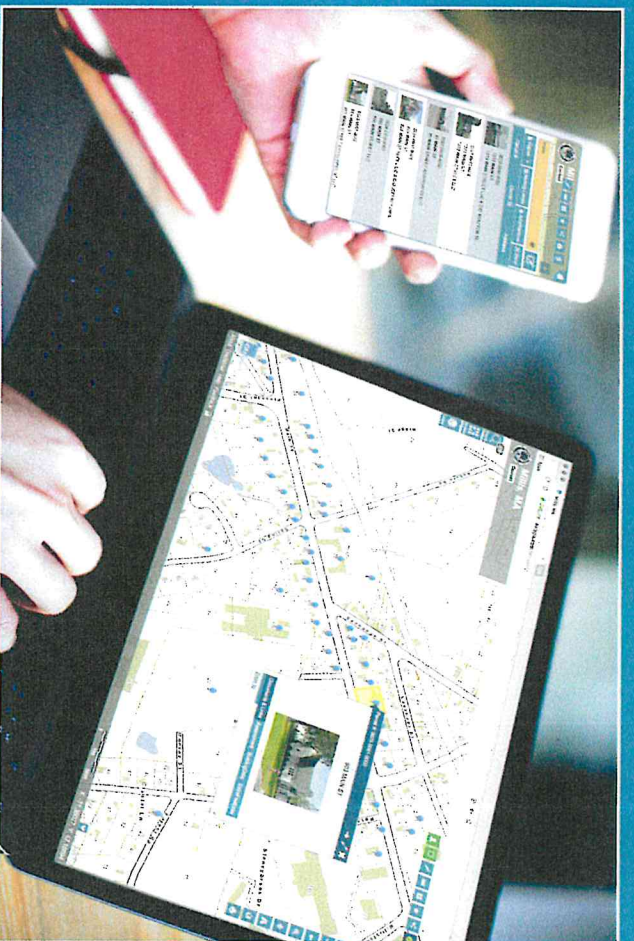


ArcGIS Online
Specialty



esri

Partner Network
Silver



Who Uses AxisGIS?

- **City/Town Managers**
- **Assessors**
- **Administrators**
- **Planners**
- **Public Works Departments**
- **Emergency Services**
- **Parks & Recreation**
- **Community Development**
- **Health and Code Enforcement**
- **Local Businesses**
- **Real Estate Agents**
- **School Officials**
- **Residents / Property Owners**

Virtually anyone who has an interest in accessing or updating location based information - fast and easy.

The Power of the Map

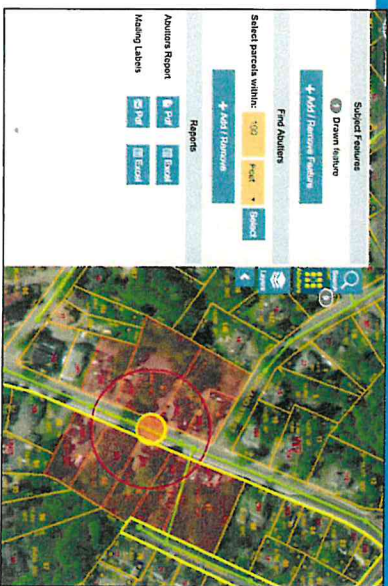
At CAI we see AxisGIS as the central component to the community's efforts to answer location based questions, visualize information and store & retrieve geographic content. Our robust and simple to use tools compliment the AxisGIS mapping platform with industry leading ESRI rich visualization technology and integration options which allow connections between individuals, departments and systems.

AxisGIS is a web-based mapping platform which functions on any browser, tablet or mobile device enabling users to query, browse, report and visualize location based content from anywhere, anytime.

Top Reasons Why AxisGIS Is The Right Online GIS Platform For Your Community

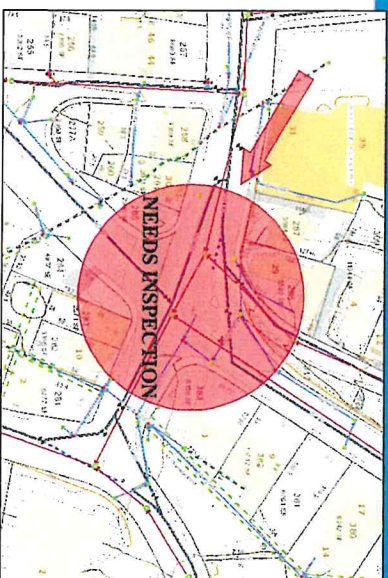
Work in the Field

AxisGIS is a responsive application which means you access and edit your data in the field using mobile devices, real-time!



Set Buffer Distances On Anything!

Buffer anything on the map to explore and analyze results. Generate reports and mailing labels, fast and easy.

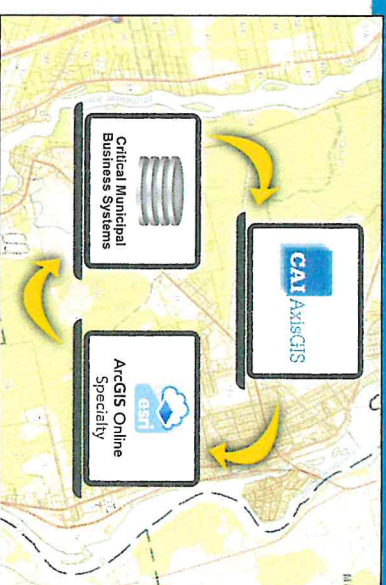


Develop and Share Customized Maps

Produce customized maps to print or share as a direct link for someone to view in their browser or mobile device.

Integrate with Other Solutions

Share and consume data from different business systems and GIS resources to and from the AxisGIS platform.



Upload and Share Documents

Deeds, plans, property record cards, licenses, permits, and much more, can be uploaded and shared through the map.



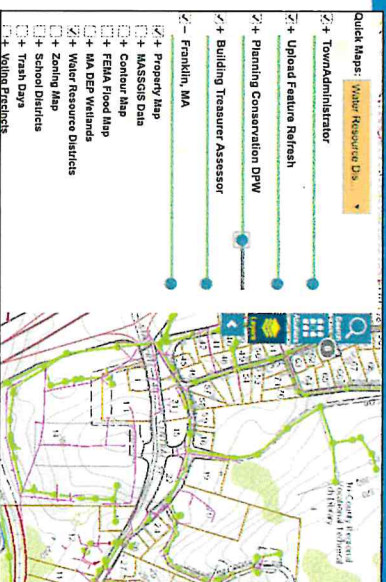
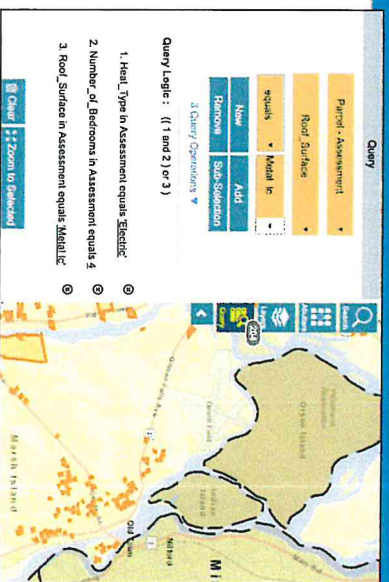
Enable Staff To Create and Edit Map Data

With role-level access, staff members can create new map data and add custom items. Maintain your GIS layers fast and easy, real-time, anytime!



Ask Questions and Get Answers

Interact with layers on the map for visualization and analysis anywhere, anytime, on any device.



Staff Access by Groups and Roles

Create any group and set role-level access for staff members to access specific map content. Sign on using your Google or Facebook account.



Additional Features

- Integrate GPS Data Collection
- Extensive Base Map Gallery
- User Analytics and Reporting
- Interactive Help Documents
- Coordinate Location Entry
- Integrated Google Street View

Call for a FREE Demo

Why wait? Learn how AXISGIS can assist your community by connecting Individuals, Departments and Systems with powerful geographic information. Call us today at (800) 322-4540 or learn more at cai-tech.com.