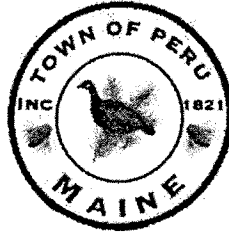


P.O. Box 429
26 Main St.
Peru, ME 04290



Clerk: (207)562-4627
Secretary: (207)562-2150
Fax: (207)562-8653

January 15th, 2024

Dear Interested Contractors,

This is an invitation to submit a proposal for the replacement of the roofing and siding on the Town of Peru Historical Society located at **85 Peru Center Rd.**

Specific details for completion of this project are included within this proposal packet. A full exterior inspection of the building can be completed anytime of your convenience.

Please submit sealed proposals clearly labeled "**Historical Society Project 2024 Proposal**" to be received at the Town Office no later than **5:00 pm on Friday, March 1st, 2024** via in-person drop off or mail. **Fax or emailed proposals will not be accepted.**

The Board of Selectmen will open sealed proposals in a public meeting at the Town Office on **Monday, March 4th, 2024 at 6:00 pm.** The Town of Peru reserves the right to accept or reject any and all proposals and intends to award the contract to the lowest, responsive, and responsible contractor based on qualifications and experience.

All sealed Proposals must be mailed to the following address:

Town of Peru
Attention: Board of Selectmen
P.O. Box 429
Peru, ME 04290

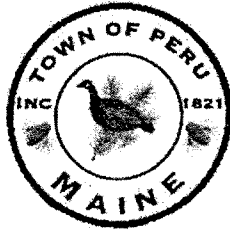
Or hand delivered to the Clerk at the Peru Town Office:

26 Main St.
Peru, ME 04290
Mon, Tue, Thur, & Friday
8am-12pm & 1pm-5pm

Sincerely,

Peru Board of Selectmen

P.O. Box 429
26 Main St.
Peru, ME 04290



Clerk: (207)562-4627
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Project Description:

Exterior Roofing Replacement

Remove and properly dispose of the Historical Society roofing approximately 28' x 42' along with an attached porch roofing and detached shed roofing. Assess and repair any water damage found. Install bituthene and standing seam roofing.

Vinyl Siding Replacement

Remove and properly dispose of damaged vinyl siding on the east facing side of the Historical Society approximately 840 sq. ft. Install new vinyl siding and trim pieces.

Project Specifications:

- Full Roof Inspection
- Must have own tools & equipment
- Removal and disposal of exterior roofing and siding.
- Notify the Board of Selectmen of any damages found not listed on the original proposal.
- Repair any water damage.
- Install new roofing and siding.

Payment Disbursement:

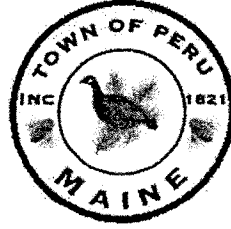
Payment for services will be issued upon receipt of detailed invoices and approval by the Board of Selectmen during their regular meetings. Warrants are examined and the Town Treasurer is directed to make payments bi-monthly.

Selection Criteria:

During the review process, the Town of Peru will focus on the following areas:

- Guarantee of Your Work
- Related Work Experience
- Letters of reference that address your ability to complete a job on time and within budget.
- Responsiveness to this request for proposal.
- Certificate of Liability Insurance.
- Timeline for Job Completion

P.O. Box 429
26 Main St.
Peru, ME 04290



Clerk: (207)562-4627
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Proposal Requirements:

Your proposal should include the following documents

- Cover letter - Company's name and contact person's name (if different), address, phone number, and email address. The number of similar projects you/your company have completed and a statement of relevant qualifications and experience.
- Company Overview
- Letters of Reference/Recommendation
- Detailed Proposal to include a list of all repairs with replacement cost.
- Proposals must be expressed in terms of price for the complete job.
- Proof of Liability Insurance and Workers Compensation Coverage or predetermination from The Workers Compensation Board
- Proposed Timeline

Only Complete Proposals will be Considered:

Completed proposals must be addressed to the Board of Selectmen and received/delivered to the Town of Peru at 26 Main St. Peru, ME 04290 by **5:00 pm on Friday, March 1st, 2024**. The Proposal must be in a sealed envelope and clearly marked "**Town of Peru Historical Society Project 2024 Proposal**". The Board of Selectmen will open sealed proposals in a public meeting at the Town Office on **Monday, March 4th, 2024 at 6:00 pm**. A contract may not be awarded immediately. References will be checked.

Proposal Process Timeline:

Proposal Submission Deadline: March 1st, 2024

Opening of Sealed Proposal: March 4th, 2024

The successful contractor will be notified following reference checks. A contract must be signed by both parties before work begins.

Questions or concerns regarding this Request for Proposal (RFP) or any information outlined herein should be directed to:

Arthur Clifford

Board of Selectmen, Chairman

Email: Aclifford@townofperumaine.org

Or Call the Town Office at (207)562-2150 and leave a message for Arthur.